

The Air Force RECRUITER

'Serving the recruiting family'

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Hang In There

Basic and technical training make some of the longest lasting impressions on new Air Force recruits. Both experiences are quick-paced challenges that set the performance standards at the trainees' first duty

station. On the job, airmen find a professional career force ready to supplement the training they have already received. See related story on pages 6 and 7. (U.S. Air Force Photo by MSgt. Buster Kellum)

ATC picks Jacques for Air Force competition

MSgt. (SMSgt. selectee) Bobby Jacques was recently selected as an ATC representative to the 12 Outstanding Airmen of the Year competition. Since the selection, Sergeant Jacques has moved to the headquarters. This month he shares some thoughts on the ATC selection, his flight and his new job.

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Captain, Chief promos named in Recruiting

Members of Recruiting Service were buzzing recently when the selection lists for captain and chief master sergeant were released. Twenty-nine first lieutenants were selected for promotion in Recruiting Service while 11 Senior Master Sergeants were named as Chief selectees.

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Blue Suit V activities set for winning flight

The selection of the winning Blue Suit team is nearing and preparations are being finalized. The winning flight will spend six days in San Antonio and be treated to special recognition activities. A tentative schedule has been agreed upon and appears in this month's issue.

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Defensive driving tactics give recruiters the edge

Headquarters Recruiting Service, in conjunction with the National Safety Council, is providing recruiters with an edge when it comes to defensive driving tactics. The course is presently being completed in the field and will be moved to the Recruiting Course at Lackland later this year. Recruiters will be required to pass the course before graduating. The emphasis is part of an Air Force-wide push to drastically reduce the number of vehicle mishaps involving military personnel.

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AIR
FORCE
A great way of life.

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All photos are official Air Force unless otherwise indicated.

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viewpoint

commentary

The big news around headquarters this week was all the chatter following release of the chief's list. Congratulations to our crop of new selects - their names appear elsewhere in this edition. Hot on the heels of that list come new assignments for some of the selectees as well as other senior NCOs in our command to fill some key positions: **Chief select Les Van Horn** will leave HRS for the squadron superintendent job in the '15th Squadron at McGuire AFB, N.J.; **Chief select Larry Schreiner** leaves HRS



By Brig. Gen. W.S. Harpe, Commander

for the superintendent position in the '63rd Squadron at Mather AFB, Calif.; **Chief select Ed Comparon**, flight supervisor in the '45th Squadron will take over duties as superintendent of the '41st Squadron at Lackland AFB, Texas; **SMSgt. John Lopus**, trainer in the '61st Squadron, will become the superintendent of the '69th Squadron; **SMSgt. Dick Bradd** will become superintendent of the '14th Squadron at Hempstead N.Y. and **SMSgt. Bill McCormick** will take over superintendent duties at the '48th Squadron, Little Rock, Ark. Good, strong NCOs we are glad to see move up in responsibility.

Cleveland Ohio: The '53rd Squadron had me up for a visit and DEP in field ceremony on March 1. **Lt. Col. George Long** and his troops put on a fine affair. They claim they didn't teach those "DEPs" how to salute me, but it was too good to be natural. By the way, Cleveland is a well kept secret - nice living there.

It doesn't snow in Michigan! **Lt. Col. Bob Miller** and his gang promised me a snow-mobile ride if I'd visit the '54th squadron in early March. Instead I ended up wearing short sleeves in the balmy climate during my visit with them. The squadron put on an outstanding COI for educators and students from Michigan State University and University of Michigan while I was there. The Detroit MEPS is something else for those of you who haven't seen it. No elbow room in that place.

Surprise for the '52nd Squadron at Wright Patter-son AFB, Ohio. Flying back toward Randolph from

Michigan in a T-39, the weather turned sour and we diverted into Wright-Patt unannounced. **Capt. Mark Bishop**, squadron RM, got the honor of meeting and greeting us as **Lt. Col. Jim Connor** was on leave (but magically showed up later at the squadron). Got to see a fine squadron in action as well as a Pitney Bowes mail stuffing machine chew up a few envelopes in a demonstration. Never works when the boss is around - right?

The '62nd Squadron really knows how to welcome a guy. Last week I flew a T-38 out to Norton AFB, Calif. to award the Air Force Outstanding Unit Award to that great squadron. When I taxied in and parked, **Lt. Col. Fred Aldrian** met me with a mini, motorized T-38. I jumped in and drove it over to a formation of squadron officers and NCO's in blues looking good. Nice touch! New **Chief select John Stocks** was beaming from ear to ear. That day was his birthday, he received a Meritorious Service Medal from me, his squadron received the Air Force Outstanding Unit Award, and finally, he was notified of his selection to Chief Master Sergeant. Enough for one day, John?

To the 68th and 61st Squadrons: by the time this appears in the April issue I will have already been to visit you the first week of the month. You were the last two squadrons of the 35 total for me to visit.

W.S. Harpe

medics corner

"We don't have problems ... we just have challenges!"

How many times have you heard that quoted in the world of recruiting? It's usually heard from one of us jokingly, with tongue in cheek, in reaction to the frustrations of present day recruiting. If heard from a health professions recruiter, it's undoubtedly coming from the frustration of mid-year changes and the tight bind of end strength limitations as we work right down to the last available authorization.

If heard from an OTS recruiter it comes from repeated goal changes, '83 program closings and working well into 1984. If you heard it from an engineer recruiter it comes from trying to find the right kinds of card carrying specialists. If you heard it from an NPS recruiter it's undoubtedly the result of accumulated frustrations longer lived than any; the frustrations of limited jobs and seemingly always working next year ... the penalty of unprecedented recruiting success.

To all of us, and especially our health professions recruiters, I commend an appreciation for the big picture. The compounding successes of retention as well as recruiting, present the same problems (challenges) to those at all levels of the military personnel community, both medical and line.

The Air Force has again reached its maximum authorized strength early in the year. For the Surgeon General, the Medical Service's share of the manning pie is rapidly approaching 100 percent. Just as for line personnel, a certain portion of the Surgeon General's pie for 1983 accessions was projected on expected attrition - a very tenuous projection at best in the rapidly changing economy of today.

At the same time congressional budget restrictions are considering limitations on Health Professions

Scholarships Program (HPSP) dollars and similar limitations have already been placed on CHAMPUS funding. The recent capping of CHAMPUS is already being felt in medical facilities across the Air Force health care community. That impact has been so profound that many nursing staffs have been placed on 12-hour shifts.

The Surgeon General's recent decision to meet this challenge (problem) with action, was made with full consideration for the impact it would have on our recruiting programs and the potential impact it

would have on our future market. Granted, his response to the problem does present us with a new mid-year challenge, while knowing full well that there is not a recruiter in the field or at HRS, who likes mid-year change.

This action does, however, demonstrate to the world the critical nature of what it is we do and how the recruiting mission facilitates the ultimate success of the Air Force. The bright spot in that new challenge is that it is a challenge for today ... not next year. It's a CHALLENGE we can meet NOW!

Power of attorney

By George H. Vandenberg
3902 ABW attorney advisor

The most frequently requested legal document, and usually the least needed, is a power of attorney.

A general power of attorney is legal dynamite. The person to whom it is given can legally bind an individual anywhere and anytime. There is no reason to have such a legal document floating around on the off-chance that a need for it might someday arise. It is self evident that a person should not give such a document to someone "who could not run a peanut stand."

Problems often arise when the grantor of the power decides he or she no longer wants the grantee to have power of attorney. The obvious thing to do is to revoke the power, but this is often difficult to accomplish.

All persons who have relied on the original power of attorney must have notice of the revocation. The document should be destroyed. A definite expiration date (a date when the power will be automatically revoked) should be included in the document.

Assuming a power of attorney is necessary for some reason, it is usually best to execute a special or limited power, as this not only limits the harm that can be done, but also gives to the grantee a power which businesses are much more willing to accept.

A power of attorney terminates at the time of the grantor's death. Some people are under the mistaken impression that a power of attorney can be used to transfer property after the grantor is deceased.

If contemplating granting someone a power of attorney, contact the base legal office for advice and assistance.

By Col. Ronald Bailey
Director, Health Profession

Least needed document

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family

Looking forward to a beautiful Easter Season

By Ramelle Harpe

Hope you all had a beautiful Easter. It has always been my favorite holiday. It's meant the prettiest time of the year, gorgeous sunrise services and the Easter Bunny! I still love the Easter Bunny and found just the right bunnies to send to our kids this year. They can use them as banks and they do need to save their money. Our daughter and her husband just moved to Keesler AFB, Miss., and our son is finishing his junior year at Duke University.

When you read this, Scott will have visited every recruiting squadron. Not only does he enjoy visiting with the recruiters, but he's very interested in speaking with the spouses. He wants to hear any problems you might have. Some he may be able to correct, but he must hear from you. As I've said before, if there is any way I might help, please write. I did receive a nice letter from Judy Ann Bosier, whose husband is the operations officer for the '34th squadron in Salem, Va. They live on an Army arsenal about 30 miles away. She said the Air Force Recruiter newspaper "is such an important link with the REAL

Air Force and one badly needed especially for the wives." Thank you Judy, for writing. Hope to hear from you again.

I think the Air Force Recruiter newspaper is great too - I enjoy it!

Dottie Conner, wife of the commander of the '52 squadron sent the greatest welcome packet for their new recruiters and spouses. It includes "everything you'd ever want to know" about the recruiter's job, the help a spouse can give, a very thorough explanation of CHAMPUS, etc... I really like the dictionary of Recruiting terms. (A whole year now, and I'm still learning). Wish I could duplicate the entire package for all of you - excellent!

The Recruiting Headquarters Officer's wives are in charge of the OWC luncheon this month. We're showing recruiting films and tapes during the social time, and for the centerpieces we're using all the information and "give aways" for prospective Air Force applicants.

I think it will be interesting. I would imagine the majority of the wives have never seen all that recruiters use to promote the Air Force. I think it's a great idea.



CHAMPUS appeals revised for faster settlement

CHAMPUS has streamlined its appeals process for faster settlements and to cut administrative costs and paperwork.

A new CHAMPUS regulation, effective in May, eliminates extra steps in the appeals process and sets new deadlines for filing and appeals responses.

The new rules contain simpler language and clearly spell out when and how to file appeals.

CHAMPUS-eligible patients, and health care providers who accept CHAMPUS (those who agree to accept the CHAMPUS allowable charge as their full fee) may appeal the "facts in the case". For example, they can appeal the diagnosis or the need for inpatient hospital care. People may also appeal the interpretation of the law, rules or policy but not the law or rules themselves.

When beneficiaries disagree about their eligibility or nonavailability statements, they must appeal through the particular uniformed service involved.

Beneficiaries and providers of care may not appeal the following:

- The amount the claims processor determines to be the allowable charge;
- The decision by a claims processor or by CHAMPUS to ask for more information;
- What either the law or CHAMPUS rules say.

Some highlights of the new appeals process:

- If you, as a beneficiary or provider of care, disagree with the initial decision as indicated on the "Explanation of Benefits" (EOB) you get from the claims processor, you may request a "Reconsideration" within 90 days. The request must be postmarked no later than 90 days after the date on the notice with which you disagree. Normally, the processor will make a decision on the appeal within 60 days.

- If you aren't satisfied with the decision, you may request, in writing, a "Formal Review" by CHAMPUS. This request must be postmarked no later than 60 days from the date of the reconsideration decision. Normally, CHAMPUS will issue its decision within 90 days.

- If you disagree with the initial decision made by CHAMPUS, you may request, in writing, a formal review by CHAMPUS within 60 days of receiving the CHAMPUS decision. Normally, CHAMPUS will make a decision within 90 days from receiving your appeal.

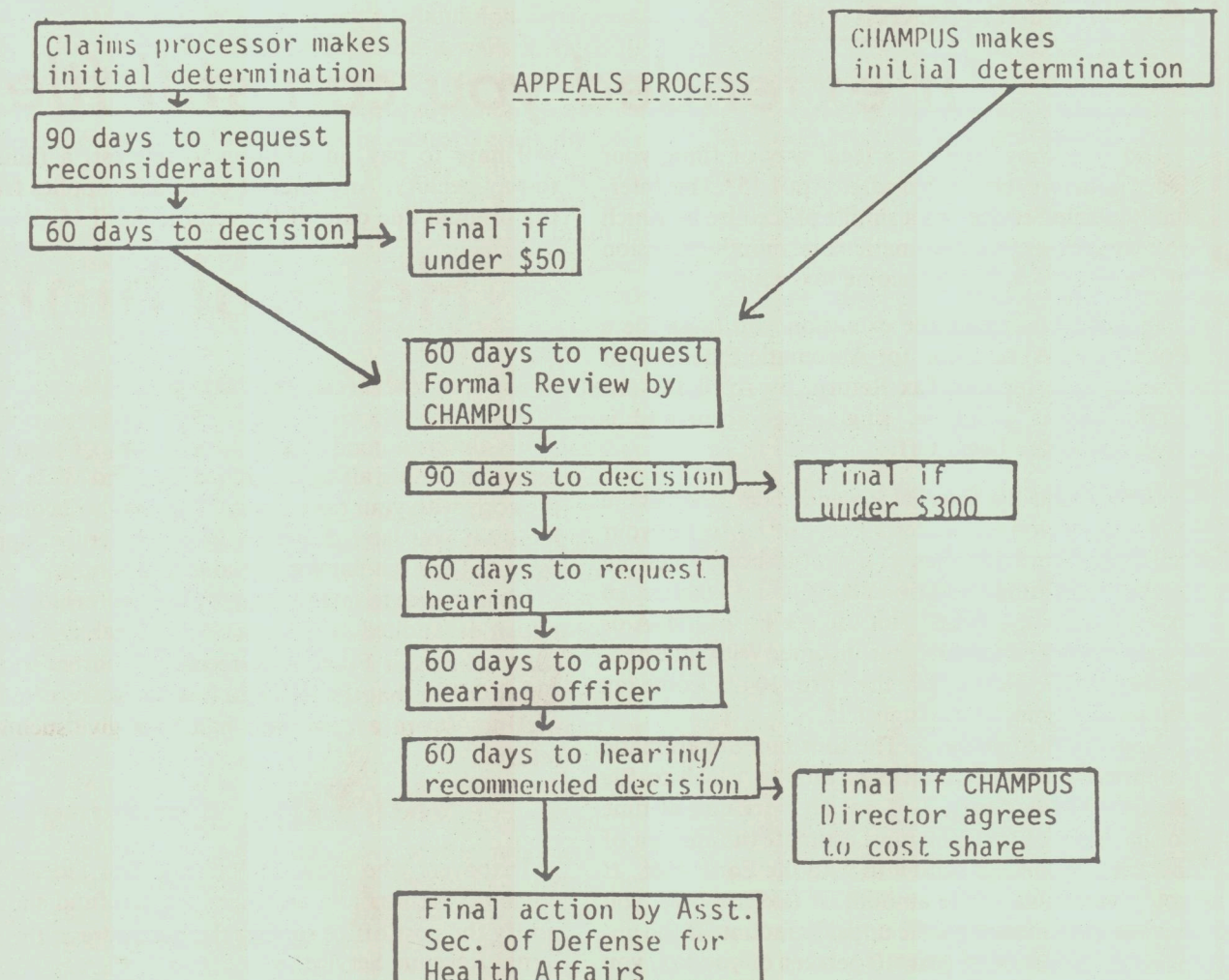
- Should you still disagree after formal review, you may ask for a hearing, in writing, within 60 days after the review. A hearing will normally be scheduled within 60 days. If the hearing officer decides in your favor and the CHAMPUS Director agrees, the decision is final. However, if the decision goes against you, or if the CHAMPUS Director disagrees with the hearing officer's decision, the matter goes to the Assistant Secretary of Defense for Health Affairs for final action.
- The amount of money in dispute must be more than \$50 to be considered for formal review by CHAMPUS, and more than \$300 to be considered for a hearing.

- Appeals concerning decisions made by CHAMPUS in Europe or by one of the regional CHAMPUS claims processors, must start at the claims processing level.

Each EOB tells how to make an appeal; and at each level in the appeals process, the decision will include instructions on how to appeal the issue further if you still disagree. No matter what decision is finally reached, CHAMPUS cannot cover any of the costs you incur when making an appeal.

Request for a formal review or hearing should be sent to:

Chief, Appeals and Hearings
CHAMPUS
Denver, Co. 80045



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news

3513th cashes in, recruiters meet goal in Jan.

Although the recruiting market is highly competitive and often requires long hours and miles of leg work, the extra effort can pay big dividends.

The 3513th Recruiting Squadron recently cashed in on the extraordinary efforts of their "blue chip recruiters" to meet their fiscal 1983 goal on Jan. 18.

At the end of the first quarter of this year, the 3513th had enlisted 485 applicants, leaving 1,126 reservations in their FY 83 job bank. That adds up to 1,611 applicants. The squadron NPS goal for the year is 1,603.

According to Maj. Roy G. Survillas, 3513th Squadron commander, this was the squadron's best month in two years and he expects the trend to continue. The major pointed directly to the flight supervisors and the recruiters in the field as those deserving the credit because "they make it happen."

"Selling the Air Force is what it's all about," the

major said. "We have gone back to the basics, not selling specific jobs but the Air Force overall and the benefits available to active members. We're giving young men and women an attractive alternative to what they are being offered in the civilian community."

"Another key point is giving recognition for a job well done, I am continually sending letters to people within the squadron, because it's important to recognize their contributions. I have two priorities in my job: the mission, which amounts to the goal, and getting everyone promoted. That involves teamwork."

According to the major, the other programs within the squadron are in fine shape. "Our OTS program is in much better shape than a year ago. To date we have seven CSEPs (three in class and four awaiting class dates) and seven others working. We also have

31 engineers with class dates and are close to making our pilot goal with 13 EADs with a goal of 22 and 14 others selected for class. Our health professions program hasn't reached last year's standards but we're still very confident."

Although the squadron is well on its way to a record setting year, Major Survillas doesn't anticipate any let down. "Last year and the year before we were the runner-up in the Blue Suit competition. This year our objective is to be the best in Recruiting Service. I think we've developed a little motivation to excel this year," he said.

"Getting to the bottom line, it's the teamwork that can't be stressed enough. We emphasize communication with our people in the field and pull together. Our support people have been outstanding, and it's this winning combination that has put us where we are."

Some common questions

Recruiters given insight to decision making policy

EDITORS NOTE: The following questions and answers were prepared by Col. Gene T. Broyles, director of Resources, Headquarters Recruiting Service, in an effort to clarify questions frequently asked by recruiters. The intent of the article is to give insight into how or why some decisions are made at the headquarters.

QUESTION: Why can't I have a touch tone telephone instrument in my recruiting office?

ANSWER: Touch tone telephones are considered convenience items, and normally generate an additional monthly recurring cost on the telephone bill. While this additional cost is only one or two dollars per month for each instrument, the cost Recruiting Service-wide would be enormous. In the near future, Recruiting Service will be required to purchase telephone instruments and we are looking at the possibility of purchasing touch tone telephones.

QUESTION: Why doesn't the GSA motor pool replace my vehicle? I see the Army and Navy getting new vehicles.

ANSWER: The vehicle replacement program by the GSA motor pool is based on mileage of the vehicles. GSA uses 60,000 miles before replacement is considered. Action is being initiated to change this to 72,000 miles in the future. While 60,000 miles is the magic number, during the last few years the number of new vehicles to support the GSA vehicle replacement program has been significantly reduced. Also, replacement has been hampered by new requirements by GSA motor pool users. Consequently, vehicles will normally exceed 60,000 miles before replacement.

QUESTION: Why can't I have more office space?

ANSWER: Square footage allocation for office space is based on authorized manning using the GSA

occupancy guide for recruiting facilities. The Recruiting offices are leased and funded by the Corps of Engineers. Utilization is being monitored closely to ensure the government is not paying for excess or underutilized space. The utilization survey will be accomplished annually by the Corps of Engineers.

This is in addition to the annual inspections accomplished by the squadron. In the future, you will find more consideration given to cost in facility decisions. Remember the four M's - money, market, manning and management and then ask yourself if you have more office space than is authorized. The GSA occupancy guide reflects the maximum allowed, not the minimum.

Next month, questions concerning surveys, including the annual personnel survey, special purpose surveys and the MIMSO (Military Indoctrination of Medical Service Officer) survey, will be addressed.

April 15th deadline

If extended you can still file without penalty

Did you know there is a legal way of filing your federal income tax return after April 15? The Internal Revenue Service has a simple procedure by which you can request an automatic four month extension of time in order to file income tax returns.

In order to receive the extension you must file a Form 4868, Application for Automatic Extension of Time to File Income Tax Return, by April 15. The application is a simple, single page form and is available at the Legal Office.

If you want the Internal Revenue Service to figure your tax or you are under a court order to file your return by April 15, then you should not request an extension of time. Additionally, if you do request an extension, then you may not use the Form 1040A or Form 1040EZ to report your income. With an extension of time, you may file the Form 1040 income tax return any time up to August 15.

Now for the bad news. The four month automatic extension gives you additional time in which to file the income tax return, it is not an extension of time for payment of tax. You must estimate the amount of income tax due and send it in with the Form 4868. If you underestimate the amount of tax you owe, you have to pay interest on the unpaid amount. If the unpaid amount is more than 10 percent of you tax, you

will have to pay, in addition to interest, a failure-to-pay penalty. Any interest or penalty applies from the original due date of the return, April 15.

If you have questions about automatic extensions or other personal tax matters, contact your unit tax advisor for assistance.

Helpful hints after you file

Make a copy

It's always a good idea to keep a copy of your tax return including all forms, schedules, and W-2s. Put the copy with your tax records. The copy will come in handy if you later decide to income average, apply for a college scholarship, or amend a return.

It's also nice to have a copy if, heaven forbid, your return is audited. Additionally, a legal assistance client at an Air Force base recently reported to the Legal Office that the IRS had lost his tax return. He had not saved a copy and had to redo the entire return.

Notify IRS if moving

Taxpayers who move after filing their federal income tax returns and are expecting a refund should notify the post office serving the old address, the Internal Revenue Service says.

The IRS center where the return was filed should also be notified of the address change. This will help the IRS to forward the refund check to the new address as soon as possible. When advising the IRS of the address change, the taxpayer's Social Security number should be included in the correspondence.

Wait 10 weeks

Taxpayers filing their 1982 federal income tax returns and claiming a refund should wait at least 10 weeks to contact the Internal Revenue Service about their refund, the IRS says.

Generally, taxpayers who file returns early in the year may receive refunds in less than 10 weeks, unless their returns were incorrect in some manner, according to the IRS.

Those taxpayers filing returns after April 1 should wait until after June 15 to contact the IRS about refunds.



news

BLUE SUIT

AFA recognizes four in San Antonio area

Four Recruiting Service members were honored recently by the Alamo Chapter of the Air Force Association in the chapter's continuing Blue Suit Awards program.

Capt. Stephen M. Re, Recruiting Service Headquarters; MSgt. Daniel L. Beamer, 3541st Recruiting Squadron; Sgt. Sylvia Astorga, 3541st Recruiting Squadron and SrA. Monty R. Cordery, 3504th Recruiting Group were the four selectees in the San Antonio area.

Captain Re, assigned to the Community Events Branch, plans and executes tours for educators across the nation. Most recently the captain started a campaign to include influential minority educators, engineering department heads and university vice-presidents on these tours.

In other community activities, Captain Re has been pegged as Mr. Community Relations for Recruiting Service. Working closely with recruiters, his efforts ensure the Thunderbirds aerial demonstration team brings Air Force awareness to communities where recruiters can use it best. Also responsible for liaison with the Air Force Orientation Group, the captain ensures that the mobile vans and aircraft

displays are placed where they will serve the Air Force's best interest.

His leadership, initiative and attention to detail in all these programs, making influential leaders across the nation aware of the Air Force, were factors in his selection as the Company Grade Officer Blue Suit Award recipient.

MSgt. Daniel L. Beamer, 3541st Recruiting Squadron's E-Flight supervisor, is a 12-year Recruiting Service veteran who has been the flight supervisor since 1981.

Sergeant Beamer was E-Flight's selection last year as the 3504th Group's nominee for Blue Suit IV. Recently the Greater San Antonio Chamber of Commerce awarded Sergeant Beamer a certificate for Outstanding Performance of Duty to the 3504th, from October 1981 to October 1982. During the Air Training Command Inspector General evaluation, Sergeant Beamer was selected as a Professional Performer.

Also involved in local community affairs, the sergeant and his wife are involved with the Elks, Lions and the Society for the Blind in support of under-privileged children.

Since becoming a recruiter in 1980, Sgt. Sylvia Astorga has been rated as a consistently outstanding

performer by her superiors. Sergeant Astorga was recently selected by the 41st commander as the NCO of the quarter and is the current nominee to the 3504th Group for the NCO honors at that level.

Achieving 300 percent of her assigned goal for October through December, Sergeant Astorga also completed Phase II of the Professional Military Education course while working two recruiting zones simultaneously.

The sergeant is also deeply involved in the local community. A solid supporter of St. Rose of Lima Catholic church, she also takes an active interest in her children's educational programs.

SrA. Monty R. Cordery, 3504th Recruiting Group, is assigned as a graphics specialist, who, according to Col. Ellwood P. Hinman III, 3504th Group commander, contributed significantly to the success of the Group. His duties include graphic support in the Advertising and Publicity division for the Group and seven squadrons.

According to the colonel, his accomplishments and positive attitude in the performance of his Air Force duties, as well as his off duty educational advancement, were deciding factors in his selection for the prestigious award.

Blue Suit V

Recruiting Service awards program brings top recruiters to San Antonio

By Sgt. Mark Schwarz

Headquarters Recruiting Service in conjunction with the San Antonio Chamber of Commerce, the Air Force Association and Non Commissioned Officer Association, is finalizing preparations to host the Blue Suit V winners for a six-day visit to San Antonio.

The special activities begin with the flight's arrival Aug. 1. The itinerary (tentative) for the week is:

DAY ONE — The Blue Suiters will arrive at Randolph AFB, Texas, and be greeted by Gen. Thomas M. Ryan Jr., ATC commander, and members of Recruiting Headquarters. Shortly after, they will be treated to lunch and a tour of the Lone Star Brewery. The next stop will be check-in at the Hyatt-Regency Hotel overlooking the picturesque Riverwalk which is within walking distance of many unique shops and restaurants. Just before dinner, the winning flight will be the special guest at the ATC commander's quarters for a social hour, then dinner at the Magic Time Machine in San Antonio.

DAY TWO — Starting out bright and early, a courtesy call will be paid to the Air Force Military Training Center commander at Lackland AFB, followed by a graduation parade of basic trainees. The recruiters will also make a brief stop at the Officer Training School and have lunch with the officer trainees. After a morning at the base, the team will head for the wide open spaces of Cliff Morton's Ranch for a day of swimming, horseback riding and skeet shooting.

DAY THREE — Planned as a relaxing funday, the recruiters will enjoy the Slitter Baun Water Amusement Park in New Braunfels until 6 p.m. when the

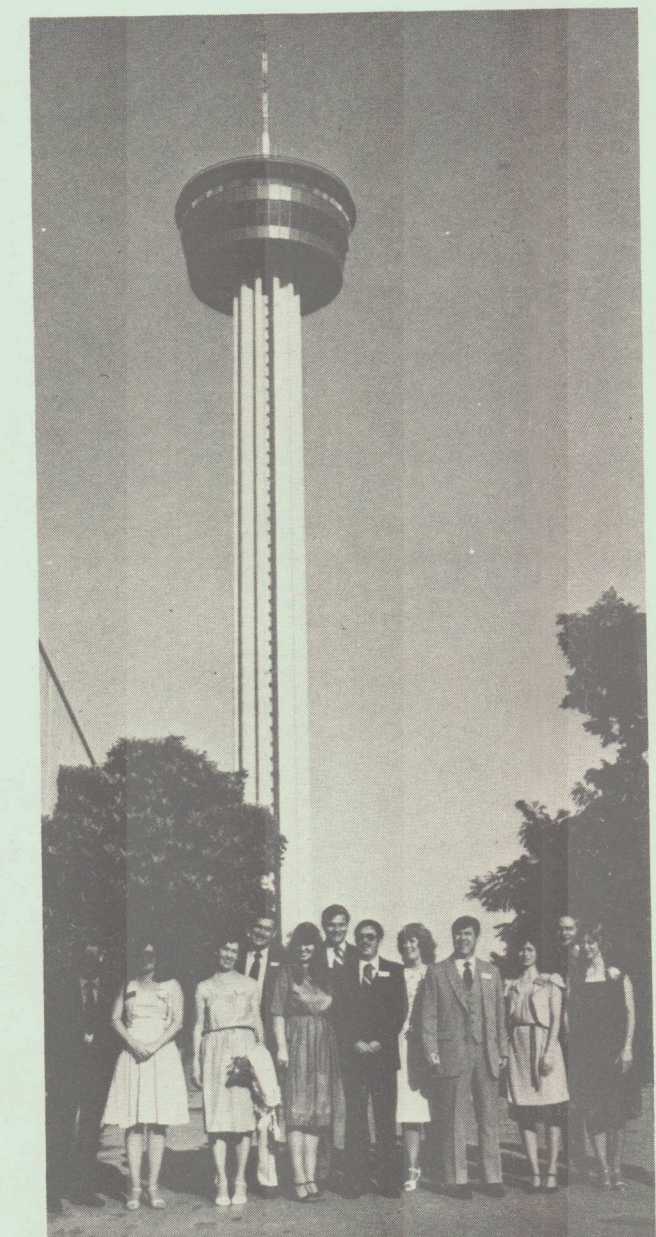
Eberle Park Barbeque will kick-off. In the finest of Texas traditions, the picnic promises to be a great outdoor feast.

DAY FOUR — It's back to Randolph for special Recruiting Service briefings and a walk through of the headquarters. The recruiters and headquarters people alike will get a chance to match the faces with the names and voices they have heard crackling over the autovon line. At the Officers Club, a special awards luncheon is scheduled for individual recognition. Following the luncheon, the team will begin an official tour of San Antonio and its Missions. Later in the evening, the flight will be guests at the Folk Life Festival, ending the day's activities.

DAY FIVE — On Friday the team will be deeply involved with local community leaders at a special Chamber of Commerce luncheon at noon. Later they will be the special guests at a dinner hosted by William Langley, who is largely responsible for creating the Blue Suit Awards Program. Mr. Langley was recently recognized for his contributions to the program when he was presented the Exceptional Service Award by Gen. Thomas M. Ryan Jr., on behalf of the Secretary of the Air Force.

DAY SIX — On their last day, the flight members will check out of their accommodations and head for home.

Another special incentive not included on the itinerary are orientation flights in the T-37 trainer for winning flight members. While the recruiters are soaring the skies, their spouses will be flying the flight simulator. Throughout the week, many activities are planned for the recruiters including time for sightseeing, shopping and exploring on their own.



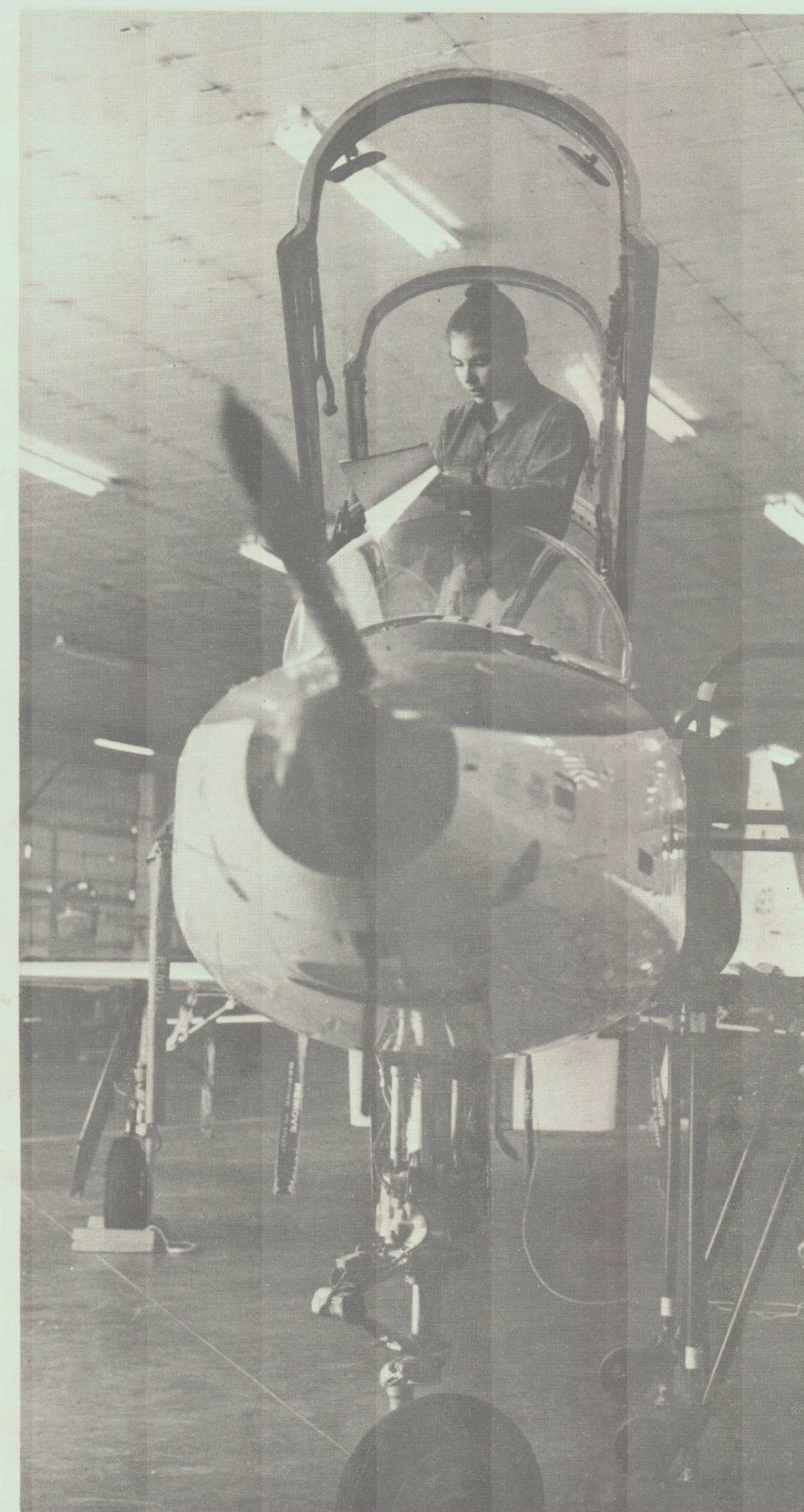
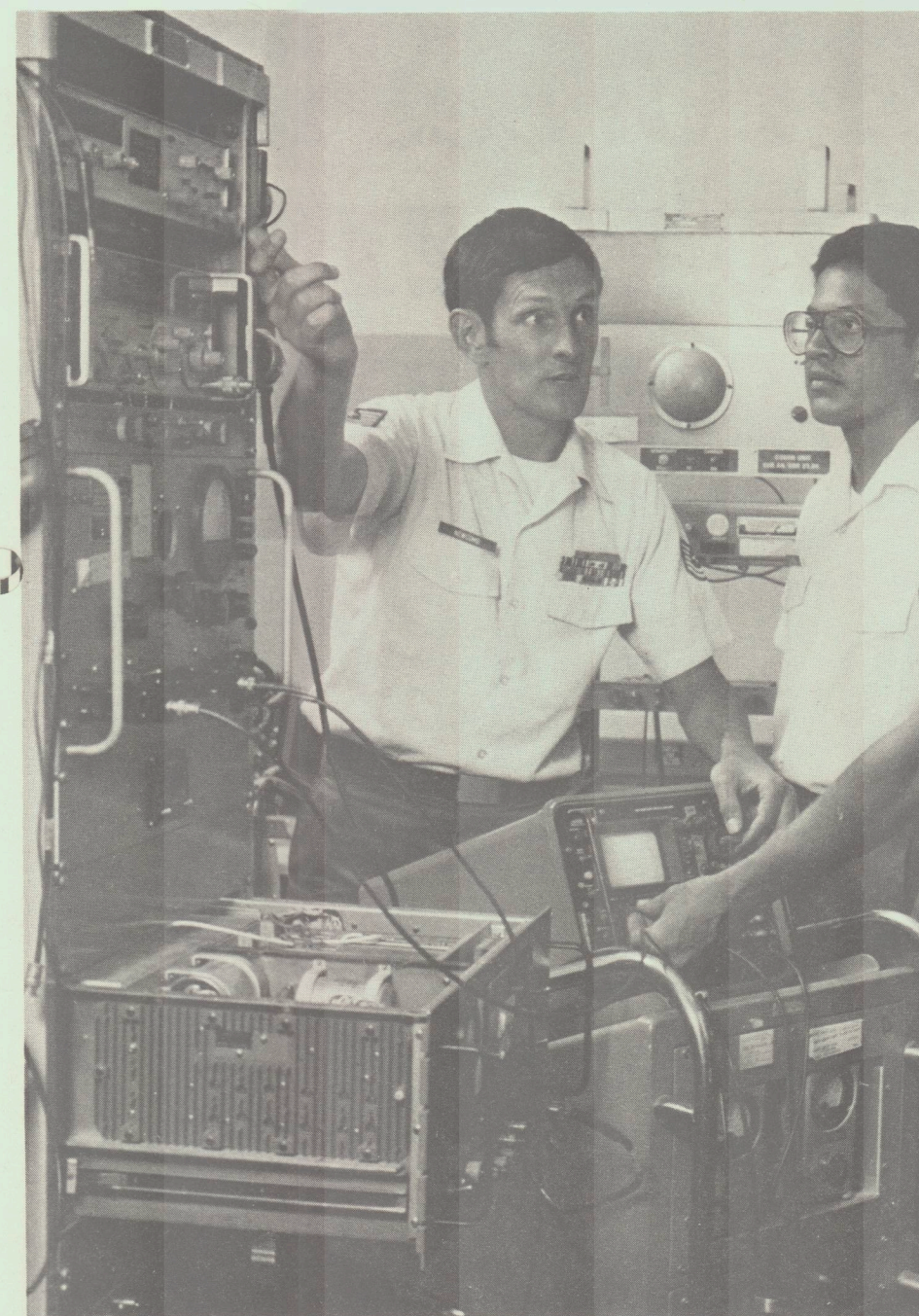
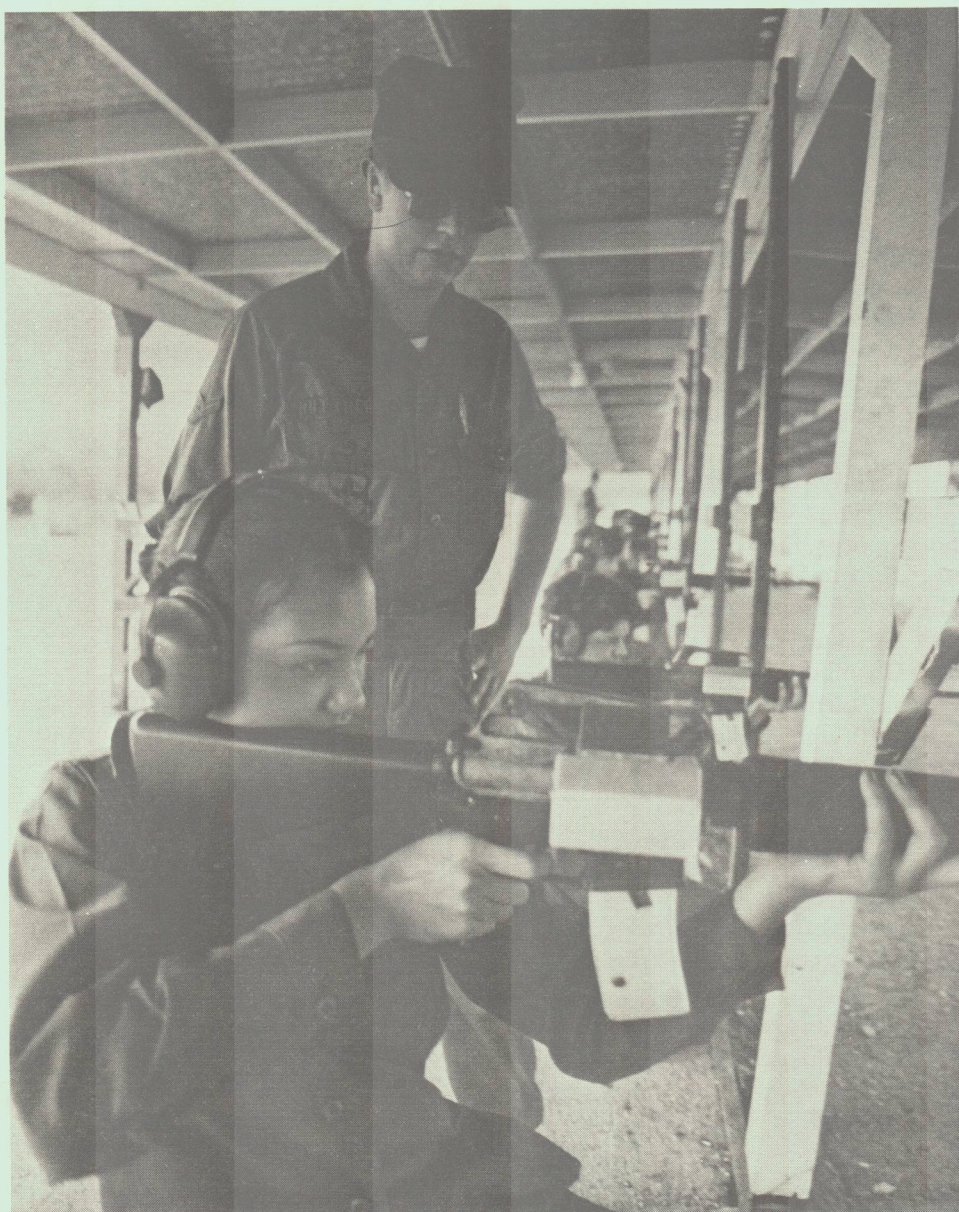
ON THE TOWN — As in past years, the winning Blue Suit flight will tour the local area and be the special guest at many local attractions. (U.S. Air Force Photo)



Before....

Basic training is a comprehensive, fast-paced six-week course with 360 hours of classroom instruction, drills, processing lines, and a confidence (obstacle) course. The trainees day starts early, 5 a.m. every day, for physical conditioning and ends at 9 p.m. with lights out. However, there is personal time set aside each day, usually between 6:30 and 9 p.m. for study, letter writing and dorm preparation. The dormitories are kept spotless and are modern, air conditioned concrete structures. During the six weeks, everybody takes part in classroom instruction covering military law, Air Force equal opportunity and treatment policies, human relations and communication. The main emphasis during basic is teamwork. All the members of your flight will work hard, sweat a lot, get tired and maybe even a little homesick. Before you know it, your final week will arrive when you'll evaluate your training and march in final review. Then it's over. You've made it. You're on your way to the next challenging step... technical training in your Air Force specialty.

U.S. Air Force Photos by MSgt. Buster Kellum



.... and after

Basic training is but the first step in an Air Force career that emphasizes development and progression, personally and professionally. Technical training helps the student grow in both ways. The environment at the Air Force training centers throughout the country is similar to that of high level vocational or college training. Some courses are conducted in shifts, 8 a.m. to 4 p.m., 4 p.m. to midnight, etc., while others are strictly days depending on your specialty. Some career fields are taught while on the job at the student's first duty location. The housing is much like that of college dormitories; student's usually share a room and have a common kitchen area. The courses are intense and require a high percentage cumulative grade score to graduate. Depending on the field specialty, training may last from several weeks to several months. Air Force career fields range from aircraft mechanics to food services to administrative specialist. After graduating from training or being certified on the job, students are ready for the transition into the work force. There they will find a family of dedicated professionals who have walked the same path before them and are ready to share their experience and knowledge. The learning has just begun!



Armed Forces week May 15-21



crossfeed

Recruiters get the edge in defensive driving

By TSgt. Steve Coffield
Recruiting Service Safety NCO

A major part of a recruiter's job involves thousands of miles on the road each year. Needless to say, most or all of this driving is done on the public highway system, the most dangerous place in the United States.

Because most recruiters served on relatively safe military installations with class room instruction on base driving hazards, their exposure to public roads was limited.

After completing their respective recruiting classes at Lackland AFB, Texas, recruiters are sent out on the public highways where 85 percent of all accidents are caused by driver error, according to National Safety Council reports. Because of these facts and an increasing Air Force-wide effort to reduce the number of auto fatalities and accidents, Recruiting Service employs a program to give recruiters an advantage through defensive driving instruction offered by the National Safety Council.

The course is currently offered at groups and squadrons. The specialized instruction began in August 1982 and is expected to be completed in August of this year. Plans to incorporate the training into the recruiting course are being finalized, making it mandatory for every recruiter to complete the eight

hours of instruction before graduation. At Recruiting Headquarters, the driving course is scheduled for the 19th and 20th of this month.

Because the course is recognized nationally, some insurance companies give a 10 percent discount on individual insurance policies.



The course is divided into eight sections of lectures, audiovisual aids and films. The first section is the mainstay of the class. It explains what defensive driving is and teaches the standard accident prevention formula: See the hazard, understand the defense and act in time. The basic formula is applied to the six types of collisions and shows how to avoid them.

Designed primarily as a comprehensive refresher course, instructors point out how bad habits can be turned into useful driving tools. To date, the results have been very promising.

In Indiana alone, there has been a 74 percent reduction in traffic violations a month among those who attended the course, according to Jack Worland, director of defensive driving instruction. More importantly, the fatality rate has dropped 24 percent in the same area. Private companies whose employees take the course have found a 30 percent decrease in frequency of accidents while the severity has been cut by 50 percent.

Although auto accidents will never be completely eliminated, Recruiting Service is taking positive steps to greatly reduce the chances of an accident involving a recruiter. By learning to drive defensively, it has been proven that accidents can be avoided.

Outstanding Airman of the Year

Jacques named ATC's senior NCO candidate

MSgt. (SMSgt. selectee) Bobby Jacques, Headquarters Recruiting Service, most recently of the 3513th Recruiting Squadron, has been selected as one of ATC's representatives in the 12 Outstanding Airmen of the Year competition.

Sergeant Jacques' selection was announced just prior to his PCS move to the headquarters where he is assigned to the training division.

Recognized as one of the most successful flight supervisors in recruiting history, he credited much of his success to the support of the local community. During the past year alone, Sergeant Jacques presented 138 recognition plaques, certificates, and support awards, recognizing the area's commitment to recruiting.

"We had an outstanding relationship with the community, and in most cases we were on a first name basis with the civic leaders. Because of our mutual

respect, the entire area became aware of what a top shelf organization the Air Force is. Anytime we needed support they were there, and that's a key to successful recruiting."

Sergeant Jacques was deeply involved in many of the community's organizations, including the County Veterans Council, YMCA, American Legion, Catholic Church and local PTA.

On the job his production record speaks for itself: net reservations - 150 percent, non-prior service extended active duty - 159 percent, prior service - 398 percent and OTS - 204 percent.

Of his successes, Sergeant Jacques said, "It comes from working right along side the recruiters and putting in the same hours they do. If you expect someone to put out the extra effort and stay late or whatever, you've got to be doing the same."

"Without the opportunity I had to get out in the field and train or work with the recruiters, our successes wouldn't be what they are, and that's a reflection on my secretary, Cathy. She held everything together and is one of the single most important keys to our success."

"It's important for recruiters or supervisors to use the support of the people or organizations around them. I don't think we overlooked anything and that's a great tribute to the headquarters as well as the advertising and publicity division. No matter what it was - radio spots, off-prints or special advertising publications, all we had to do was say the word and they were right there."

Because of his management of recruiting resources and continuing success, Sergeant Jacques has proved worthy of his selection by ATC. Previously selected as the Top Flight Supervisor in fiscal 1982, his flight

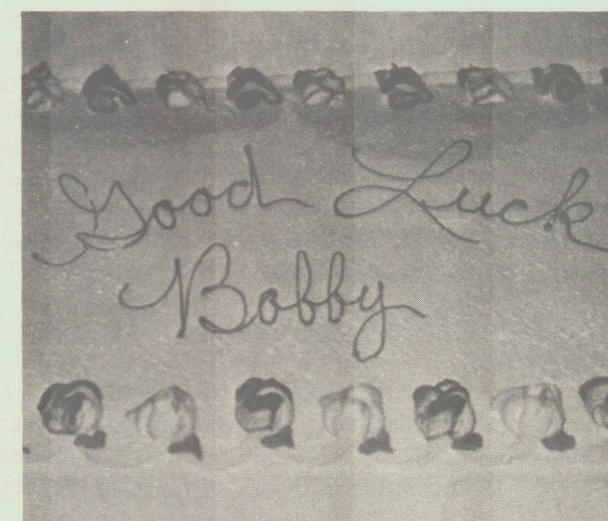


BEST WISHES — Mr. Charles Barone, Office manager for New York state Senator Jess Present, presented Sergeant Jacques with a special New York State Legislative Resolution at the "Bobby Jacques Roast" (Courtesy Photo)

also won the Blue Suit competition the past two years running.

Speaking of the prestigious selection, Sergeant Jacques said, "I was overwhelmed. I was ATC's selection as the NCO in 1978, but now in the Senior NCO class, with all the talent in Recruiting Service and ATC, it's a great honor."

Although a long way from New York, there is still a job to be done. Reflecting on his new assignment he said, "It will be a challenge and I'll take some time to adjust, but the work I do here and the training I get will surely make me a better superintendent when that day comes. As for now I'm looking forward to learning the job."



crossfeed

Recruiting believes in the family

Tuttles make unique trio in Recruiting Service

The Tuttle brothers have been Recruiting Service's answer to "Family Affair" since the last of three brothers joined the ranks in October.

Sons of a retired master sergeant, the Tuttles grew up in a military environment, and it seemed only natural to continue the military tradition. David and John Tuttle were born at Walker AFB, N.M. (now closed) and were some of the first military dependents to live in Japan after WWII, arriving at Yokota AB in 1951. After the birth of their brother Patrick, all three lived at Randolph AFB, Texas, before their father, DeWayne L. Tuttle, retired from military service in 1959.



SSgt. Patrick Tuttle

MSgt. David Tuttle was the first of the trio to start the trend, enlisting in the Air Force 17 years ago. He's spent the last 10 years in recruiting. When the eldest Tuttle signed-up his youngest brother, SSgt. Patrick W. Tuttle in 1975, a story was in the making. The youngest Tuttle, following his brother's lead, then recruited the last of the three brothers, 1st. Lt. John Tuttle, in 1979 which almost completes the story.

It wasn't until October that this "real" Air Force family was united when Lieutenant Tuttle was assigned to the 3569th Recruiting Squadron as an Advertising and Publicity officer, putting all three on active



1st. Lt. John Tuttle

duty within Recruiting Service. Master Sergeant Tuttle is currently assigned to the 3549th Recruiting Squadron as a regional advertising and publicity NCO in Kansas City, Mo. Staff Sergeant Tuttle, also assigned to the '49th, has been in Wichita, Kan., since joining recruiting and is a Science and Engineering recruiter.

If you add their days on active duty to the time spent as Air Force dependents, the Tuttles have a total of 54 years Air Force experience to pass along to prospective applicants. No doubt they will all add many more years of experience before this story ends...



MSgt. David Tuttle

here and there

Running recruiter

In the walk through life, some take it as a leisurely stroll while others pick up the pace and run with it. TSgt. John T. Allen III, 3562nd Recruiting Squadron is one of those who runs and runs...and runs.

As a matter of fact, Sergeant Allen's running will take him through Boston for a couple of hours in April when he competes in the prestigious Boston Marathon.

Sergeant Allen got his start in marathon running in 1981 when his wife Jacquelyn brought home an entry form for a local five kilometer run and said he could never finish it. As fate would have it, Sergeant Allen did run and he did finish. It's been one foot in front of the other ever since.

"I started running 40 miles a week and would run about 15 to 18 miles Sunday mornings," Sergeant Allen said, "This is extremely low for marathoners who average 75 to 100 miles per week."

Sergeant Allen qualified for the Boston Marathon by running a 2:42:00 time in the San Francisco Marathon. Before his qualification the sergeant had competed in several marathons: the Leatherneck

Marathon at El Toro Marine Corps Air Station, America's Finest City half-marathon in San Diego and the Barstow to Calico 30 kilometer run were just a few.

"As an Air Force recruiter I have always set high goals for myself," he said. "My goal now is to be in Boston in April."

Staking a Claim I

The 3552nd Recruiting Squadron recently broke two of its own records and saved \$600 in the process.

The squadron's second quarter mail out was its largest ever, breaking another record when the rate of return lead cards surpassed one percent, two weeks after the mailing date. So far the squadron has 9,300 names in its automated system for the 1984 year group.

The dollar savings came when advertising and publicity set up a duplicate removal program just before the mail out. Headquarters Air Force Logistics Command, Wright Patterson AFB, provided key-punch and computer support and swept the

system clean of 6,000 duplicate names and addresses.

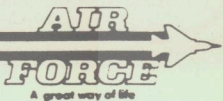
The '52nd has issued an open challenge to any squadron that would care to compare facts and figures.

Staking a Claim II

1st. Lt. George A. Baumann, 3541st Recruiting Squadron advertising and publicity officer claims to be the only active duty recruiter who has been formally trained and actively recruited for three armed services. Prior to his Air Force career, Lieutenant Baumann recruited for the Chief of Naval reserves, regular Navy and Marine Corps units in New England. He graduated from the Air Force officer's recruiting course at Lackland AFB, March 11.

Feldman top NCO

In the February RECRUITER TSgt. James L. Feldman was inadvertently misidentified. Sergeant Feldman was one of Recruiting Service's nominations for the 12 Outstanding Airmen of the Year competition. The RECRUITER apologizes for the error.



RSA calendar

Advertising projects due out in April and May are listed below. Details on specific projects are in the Recruiting Service Advertising Project Book. Copies are available in group and squadron A&P offices.

Note that the availability month listed here may differ from the distribution month listed in the project book. This allows time for the project to be shipped directly or delivered to the Publications Distribution Center (PDC) and made available to recruiters.

The designation "RDS" in the remarks column indicates the project will be available from PDC, but should not be ordered until "fair share" notification is received.

Recruiters can expect to see leads from magazines and direct mail within 30 days after the publication or mailing date. Listing shows name and issue of periodical, program(s) supported and media codes which identify them on the prospect listing. General Support (GS) ads are those which support more than one recruiting program.

National School Boards Assn.	23-26 Apr.	San Francisco
Office Education Assn.	22-24 Apr.	Chicago
American Association of Community & Junior Colleges	24-27 Apr.	New Orleans
*The Southeastern Surgical Congress	25-27 Apr.	Atlanta
* local conventions		

Thunderbirds Performances

Location	Date
Vance AFB Okla.	17 Apr.
Columbus AFB Miss.	23 Apr.
Barksdale AFB La.	24 Apr.
Carswell AFB Texas	30 Apr.
Blytheville AFB Ark.	1 May
Keesler AFB Miss.	7 May
Dobbins AFB Ga.	8 May

MAY Recruiter Support Items

Projects	Remarks
GS 82-20, A.F. Officer Career Fact Folder	RDS
OTS 82-27, CSEP Minibriefing	Direct ship to squadrons
OTS 83-1, CSEP Fact Folder	Direct ship to squadrons
HP 83-3, Nurse Comparison Fact Folder	Direct ship to squadrons

APRIL Recruiter Support Items

Projects	Remarks
GS 82-13, AF Advantages Brochure	RDS
GS 82-57, Pocket Notebook Calendar	Direct ship to squadrons
GS 82-59, Billboards (30 sheet)	RDS
GS 82-60, Billboards (6 sheet)	RDS
*NPS 82-15 Enlistment Certificate	Direct ship to squadrons
HP 83-1, HPSP Fact Folder	Direct ship to squadrons
HP 83-2, MSC Fact Folder	Direct ship to squadrons
*Projects shipped in April which had been delayed at PDC because of contractor changeover.	

Periodical Advertising

Publication	Program	Issue	Media Code
Jet	GS	Apr. 14	JT
*National Geographic	GS		NF
*People	GS	Apr. 11	
TV Guide	GS	Apr. 16	TG
National Future Farmer	GS	Apr-May	
National Business Employment Weekly	OTS	Apr. 24	
Directory of Classes (Sprign Edition)	OTS/S&E		DC
Discover	OTS/S&E		DR
*Engineering College Magazines	OTS/S&E	Apr-May	
*The Woman Engineer (Spring Edition)	Pilot/Nav		EW
Plane & Pilot	Pilot/Nav		
*National Geographic	Influencer		
*Reader's Digest	Influencer		
*Time	Influencer	Apr. 11	
*American School Board Journal	Educator		
*Personnel & Guidance Journal	Educator		
*VICA	Educator	Apr.-May	
*DECA - New Dimensions	Educator		
*Electronic Learning	Educator		
Journal of American Dental Assn.	Physician		AD
Journal of American Medical Assn.	Physician	Apr. 15	AM
American Journal of Surgery	Physician	Apr-May	JS
Annals of Surgery	Physician		AS
Nursing '83 (84)	Nurse		NR
Senior Scholastic	Academy	Apr. 15	SS

Direct Mail

Target	Program	Code
OB/GYN Specialists	Physician	DK
General Surgeons	Physician	DK
ENT Physicians	Physician	DK

Broadcast Products

TV Spots	Duration	GS
High Hopes	:60	GS 82-51V(4)
Be Part of It (F-15)	:30	GS 82-33V(4)a
Air Force Montage	:20	GS 82-51V(5)b
Spirit	:10	GS 82-51V(2)c
Tours		
Date	Squadron	Type
19-21 Apr.	13th & 50th	Ed
20-22 Apr.	31st	Ed
24-26 Apr.	69th	S&E
27-29 Apr.	63d	Ed
28-30 Apr.	19th	S&E

Conventions

National SER Trade/Job/Expo	19-22 Apr.	Houston
American Industrial Arts Assn.	21-25 Apr.	Milwaukee

Periodical Advertising

Publication	Program	Issue	Media Code
Ebony	GS		E-
Mechanix Illustrated	GS		ML
Popular Mechanics	GS		PM
Reader's Digest	GS		RD
Senior Scholastic	GS	May 13	SS
Flying	Pilot/Nav		FY
*National Intercollegiate	Pilot/Nav		
Flying Assn. "Souvenir Book			
Science Digest	OTS/S&E		SE
Technology Illustrated	OTS/S&E		TL
Time Magazine	OTS/S&E	May 9	TC
*Newsweek	Influencer	May 9	
*TV Guide	Influencer	May 14	
*Community & Junior College Journal	Educator		
*Industrial Education	Educator	May-June	
*Scholastic Coach	Educator	May-June	
*VOC ED	Educator		
*Science Teacher	Educator		
New England Journal of Medicine	Physician	May 13	JM
OB/GYN	Physician		OG
American Journal of Nursing	Nurse		AJ

Broadcast Products

Country Music Time	Artist
Eddy Raven	Mel McDaniel
Eddy Arnold	Bill Monroe
Bandana	Shelly West
The Whites	Cedar Creek
Gene Watson	Billy Walker
Mel Tillis	Tommy St. John
John Hartford	Gail Davies

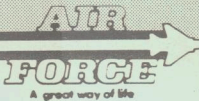
Spot Disc "S" Release 1 May

Tours

Date	Squadron	Location	Type
2-4 May	34th	Randolph	Ed
10-12 May	16th	Sheppard	Ed
12-14 May	54th	Wright-Patterson	S&E
15-17 May	62nd	Kirtland	S&E
17-19 May	56th	Chanute	Ed
18-20 May	14th	Keesler	Ed

Conventions

Future World Expo '83	5-8 May	Los Angeles
American College of OB & GYN	9-12 May	New Orleans
American Association of Critical Care Nurses	10-13 May	New Orleans
*California Association of Vocational Education	12-14 May	Los Angeles



people

Twenty-nine to pin on captains tracks

Twenty-nine first lieutenants in Recruiting Service were recently selected for promotion to captain. Selectees are:

1st. Lt. Farley K. Banks	3551st Recruiting Squadron
1st. Lt. Aurelia A. Blake	3552nd Recruiting Squadron
1st. Lt. John E. Bretteli	3544th Recruiting Squadron
1st. Lt. Stephen A. Cargill	3535th Recruiting Squadron
1st. Lt. Leo G. Duval	3501st Recruiting Group
1st. Lt. Steven L. Dvorak	3544th Recruiting Squadron
1st. Lt. Bill H. Etheridge	3515th Recruiting Squadron
1st. Lt. Mitchell O. Everhart Jr.	3546th Recruiting Squadron
1st. Lt. Gregory K. Franklin	3566th Recruiting Squadron
1st. Lt. Clemens W. Gaines Jr.	3554th Recruiting Squadron
1st. Lt. Rene Grifol	3537th Recruiting Squadron
1st. Lt. James M. Halderson	3549th Recruiting Squadron
1st. Lt. Henry K. Harrell III	3532nd Recruiting Squadron
1st. Lt. Edward L. Harvey	3513th Recruiting Squadron
1st. Lt. James D. Hash	3543rd Recruiting Squadron
1st. Lt. Wayne L. Haskins	3505th Recruiting Group
1st. Lt. John T. Heaney Jr.	3537th Recruiting Squadron
1st. Lt. Robert L. Howald	3551st Recruiting Squadron
1st. Lt. William F. Kennedy	3546th Recruiting Squadron

1st. Lt. Robert R. Marston

1st. Lt. Pedro Padilla

1st. Lt. Garian W. Perugini II

1st. Lt. Alexander Prodanovich

1st. Lt. Christine J. Queen

3561st Recruiting Squadron

3546th Recruiting Squadron

3549th Recruiting Squadron

3556th Recruiting Squadron

3567th Recruiting Squadron

1st. Lt. Dominic A. Santoro Jr.

1st. Lt. Charles E. Sparks

1st. Lt. Curtis E. Trullinger

1st. Lt. John S. Tuttle

1st. Lt. Aundrey Wingate

3516th Recruiting Squadron

3551st Recruiting Squadron

3543rd Recruiting Squadron

3569th Recruiting Squadron

3534th Recruiting Squadron

Eleven named for E-9 promotion

Eleven individuals assigned to Recruiting Service were recently selected for promotion to Chief Master Sergeant. The selectees are:

SMSgt. Edward A. Comparon

SMSgt. Paul E. Corbin

SMSgt. James R. Garwood

SMSgt. Robert R. George

SMSgt. Clifton E. Lane

3545th Recruiting Squadron

3519th Recruiting Squadron

3531st Recruiting Squadron

3541st Recruiting Squadron

Headquarters Recruiting Service

SMSgt. Raymond S. Marino

SMSgt. Bobby L. Mozeke

SMSgt. Edward Sanderson

SMSgt. Larry F. Shreiner

SMSgt. John C. Stocks

SMSgt. Leslie C. Van Horn

3518th Recruiting Squadron

Headquarters Recruiting Service

3553rd Recruiting Squadron

Headquarters Recruiting Service

3562nd Recruiting Squadron

Headquarters Recruiting Service

Grad list grows in Recruiting Course

NOVEMBER CLASS

***Lt. Col. Jack H. Leonhardt

Lt. Col. Melvin L. Parsons

Maj. Robert D. Cabe

Capt. Robert S. Barca

Capt. Reginald L. Bond

***Capt. Richard L. Fortner

*Capt. Nancy L. Grella

**Capt. Duane H. Legan

1st. Lt. Steven L. Dvorak

1st. Lt. Robert L. Hill

1st. Lt. John S. Tuttle

1st. Lt. Robert R. Marston

Recruiting Headquarters

3516th Recruiting Squadron

Recruiting Headquarters

Recruiting Headquarters

3516th Recruiting Squadron

3543rd Recruiting Squadron

3519th Recruiting Squadron

3561st Recruiting Squadron

3544th Recruiting Squadron

3555th Recruiting Squadron

3569th Recruiting Squadron

3561st Recruiting Squadron

DECEMBER CLASS

**Lt. Col. Karen S. Brantner

Maj. Brian P. Quarrie

Capt. James R. Barry Jr.

***Capt. Michael W. Herbert

Capt. Thomas E. Jackson

Capt. Clinton W. Lane

Capt. Lawrence M. Lanwehr

Capt. Walter E. Reece Jr.

Recruiting Headquarters

3561st Recruiting Squadron

3552nd Recruiting Squadron

3568th Recruiting Squadron

3545th Recruiting Squadron

3519th Recruiting Squadron

3514th Recruiting Squadron

3544th Recruiting Squadron

JANUARY CLASS

Capt. Gary P. Wetterau

Capt. Paul D. Whetzel

Capt. Leola McNeill

Capt. Nancy L. French

*Capt. Joseph G. Traczynski

Capt. John Murtari

***Capt. James R. Broyles

Capt. Delores A. Johnson

1st. Lt. Leo G. Duval

1st. Lt. Pedro M. Padilla

1st. Lt. Maryellen Jadick

1st. Lt. Neil J. Hanson

3514th Recruiting Squadron

3505th Recruiting Group

3551st Recruiting Squadron

3554th Recruiting Squadron

3512th Recruiting Squadron

3513th Recruiting Squadron

3541st Recruiting Squadron

Manpower and Personnel

3501st Recruiting Group

3546th Recruiting Squadron

3535th Recruiting Squadron

3545th Recruiting Squadron

FEBRUARY CLASS

Capt. Gary D. Trende

1st. Lt. George A. Baumann

1st. Lt. Joseph W. Brown

***1st. Lt. Michael E. Fluty

*1st. Lt. Jerome P. Roehl

3506th Recruiting Group

3541st Recruiting Squadron

3553rd Recruiting Squadron

3532nd Recruiting Squadron

3556th Recruiting Squadron

*** Denotes Honor Graduate

** Denotes Speech Award

* Denotes Sales Award

THIRD CLASS
BULK RATE
Postage & Fees Paid
USAF
Permit No. G-1

USAF Recruiting Service/RSA
Randolph AFB, TX 78150